

Calgary Changemakers in Education Society

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Calgary Changemaker School

Health Protocols:

Calgary Changemaker School recognizes that student/staff health and safety is extremely important. All members of the school community share responsibility for ensuring a safe and healthy learning environment.

The CCES Board and staff of Calgary Changemaker School will ensure that the health and safety of all students is given priority consideration for all activities within the jurisdiction of the school. Furthermore, school staff will ensure that all equipment, buildings and environments are adequately maintained and supervised to minimize risk of injury to all students.

Attention to student health and safety is a fundamental component of school operations. Calgary Changemaker School will follow and adhere to Alberta Health guidelines to ensure safety of students and teachers. It will follow Alberta Learning, health and safety guidelines, for seasonal influenza, Pandemic Planning Guidelines, Allergy and Anaphylaxis Informational Response.

1. All staff members play a critical role in the identification, mitigation and proactive approach to student health and safety issues. Calgary Changemaker School will ensure all teaching staff are qualified in Standard First Aid with CPR (+Child CPR) in addition to some staff members maintaining their Wilderness First Aid Training.
2. There will be a designated medical kit in the staff room and main office where first-aid supplies, epi-pens and other student medications will be stored safely accompanied by documents signed by the parent/guardian and/or family physician for what course of action staff should take in the event of an allergic reaction or other medical emergency relating to an existing medical condition. When staff and students are off-site, a travel-kit with medications will be transported and in the care of the lead teacher.
3. Food allergies are common and may result in serious and sometimes fatal repercussions. All staff are asked to ensure that they are aware of the allergies any of their students may have and are informed on how to take

proper action to ensure the safety of that child.

4. Signs and symptoms of illness exhibited by a student that require parent-pickup include:
 - Vomiting, having a fever, diarrhea or a new unexplained rash or cough
 - Requiring greater care and attention than can be provided without compromising the care of other students in the program
 - Having or displaying any other illness or symptoms the staff member knows or believes may indicate that the student poses a health risk to persons on the program premises

Staff members can alert administration when they have reason to believe that a student may be showing signs and symptoms of being ill. When the administrative team determines that a student should be picked up by a parent due to illness the parent must pick up their child promptly and ensure that:

- The student does not return to the program premises until they no longer poses a health risk to persons on the program premises;
- A student may return to program premises upon providing any one of the following:
 - o The child was symptom free for at least 24 hours, or
 - o Parent provides a physician's note

5. Where a staff member has reason to believe that a student or staff member is infected with a notifiable communicable disease as defined by the Sections 22(1) and 26 of the Alberta Public Health Act, he/she must immediately notify administration staff. The administration staff shall notify the Alberta Health Services Medical Officer of Health for the school Zone or follow pandemic guidelines.

6. Staff member(s) involved with a student exhibiting illness or a medical event will record and document the following prior to the end of the day:
 - Name of the student,
 - Date and time that the student was observed to be ill,
 - Name of staff who identified the student was ill,
 - Course of action taken,
 - Time parent was initially contacted,
 - Time student left the premises.

7. Parents or legal guardians are recognized as primary caregivers to their child. Staff members and parents/guardians are both responsible for providing timely and accurate information to each other regarding student health concerns that may impact a student's health and educational well-being, including but not limited to exposure to contagious diseases and ticks and lice. If a staff member is unable to reach the student's parents, emergency contact persons will be contacted (which there will be regular requests to parent/guardians to keep updated).
8. All information regarding student health, child abuse and child custody matters are subject to FOIPP and/or PIPA guidelines.
9. Parents/guardians are informed of the Health Protocols on the website. Parents/guardians will also sign a statement at the start of the school year informing the school that they have reviewed and agree to all policies on the website.

Medication policies (*updated March 2021):

1. All student medications and their instructions are stored in a secure location at the main office unless the child has a signed permission letter from their parent or doctor indicating that their child should keep their emergency medical device such as an inhaler, insulin or epi-pen on their person. (Medications will be transported with the lead teacher for off-site trips.)
2. Over-the-counter medication such as Advil or Tylenol or larger quantities of herbal supplements must also be kept at the main office and children should not be storing or administering such medications on their own at school. Front office staff can assist your child with over-the-counter medication or herbal remedies as long as parents send their consent and instructions in written form.
3. If a child is taking prescription medication, it is the parent's responsibility to ensure the prescription is followed according to the prescribing doctor's instructions and to inform the school of all potential side-effects and changes to dosage. If staff have concerns about student behaviours or otherwise notice signs of being unwell that could possibly be attributed to medication side-effects, overdose, or withdrawal (or from missing/skipping a dose), parents will be notified and asked to pick up their child from school.
4. If a child is taking prescription medication for a condition such as ADHD, anxiety or depression and, in consultation with your child's doctor, parents have chosen to adjust the dosage or eliminate the medication, the school must be notified. It is recommended that parents keep their children at home and ensure they are closely monitored while they adjust to any changes.
5. Legally, teachers can **not** administer any kind of medication (prescription or over-the-counter) to children unless it is a life-threatening emergency (asthma, anaphylaxis, diabetic emergency etc.). Unless special arrangements have been made with an educational assistant or Head of School, a parent will have to come to the school to administer any prescription medication that requires a mid-day dose.